

CTAP 02-03 Implementation Report Region 9

SBE Implementation Report Schedule

Deadline for Submitting Report Sections 1-3 to CDE	Deadline for Posting to Clients for Feedback	Deadline for Feedback Return	Deadline for Submitting Feedback Section 4 to CDE	Due to SBE
2/28/03	2/28/03	3/28/03	4/9/03	May, 2003

1) Brief summary of region:

a) Governance Structure:

Regional Governance Structure: Regional Council	County Reps	District Reps	**CTAP Staff
Administrators	3	2	2
Curriculum Coordinators/Teachers	1	2	0
Information System/Technical Support	0	2	0
Business & Industry	0	0	0
Post-secondary Institutions	0	0	0
Parents/Community Members	0	0	0

b) Meeting Data Table:

Regional Meetings	Number of Members	Number of Meetings for Report Period	Average Attendance
Regional Council	12	1	11
Sub-Regional Council, if applicable			
• Imperial Sub-Regional Council	25	10	14
• Orange Sub-Regional Council	12	5	10
• San Diego Sub-Regional Council	43 ^[1]	7	50

2) Plan Activities Implemented from July - December 2002 and Planned Activities for January - June 2003:

a) Plan Benchmark Status Forms: ([Click here for PDF](#))

b) Narrative description of what has been accomplished from July - December 2002:

CTAP continues to be recognized for outstanding support for educational technology. Since 1997, CTAP Region 9 staff has helped the Region's 88 districts and more than 1300 schools acquire more than \$165 million from programs such as Digital High School, AB 1339 (Grades 4-8 Staff Development), AB 2882 (Governor's Ed Tech Grant Program), and Technology Literacy Challenge

Grants. These programs have assisted schools to integrate technology in the classroom, have provided professional development, and have enhanced student achievement.

In the program area of Professional Development and Learning Resources, the Region is on track in each of its Year One objectives as measured by benchmark progress status. Throughout the region, 545 activities ranging from one-hour trainings and workshops to courses spanning 120 hours were conducted for more than 11,000 educators. Highlights included five-day institutes in the areas of Digital Video Classroom Production, History/Social Studies, Visual and Performing Arts, and Web Design. Technology proficiency Trainer-of-Trainers multi-day trainings, two each at the preliminary and professional levels, were very successful. As a result, the number of qualified proficiency certifiers rose to 54 and 700 additional educators were certified at the preliminary proficiency level, bringing the total to more than 1,500.

The Region is also on track in the program area of Hardware and Telecommunications Infrastructure, in each of its Year One objectives as measured by benchmark progress status. 281 activities were conducted for 1,947 participants ranging from one and one-half-hour information workshops to three-day customized technical training. Topics included: networking fundamentals, Windows NT administration, operating systems, network management, server administration, and PC and Mac Troubleshooting, as well as workshops tailored to meet the needs of increasing numbers of teachers being asked to fulfill technical duties. A full time network planning assistance manager provided technical assistance and support in the areas of networking, connectivity, and technology planning to schools and districts. CTAP also provided the leadership for the CISCO Networking Academy Regional Consortium Program. Fifteen TechSETS information workshops were conducted for more than 300 participants. The Internet Help Desk provided toll-free 800 number assistance to the more than 6,000 account holders who paid \$40 per year for toll-free dial-in Internet access from work and home. During the July to December 2002 time frame, Help Desk staff responded to more than 4,203 calls and emails from account holders for assistance and support.

In the new program area of School Management designated by the CDE this past year, the Region is on track in each of its Year One objectives as measured by benchmark progress status. 176 activities for more than 2,184 participants were conducted throughout the Region. These ranged from one-half-hour phone calls assisting school site and district office personnel (to complete the California School Technology Survey) to full-day meetings of CSIS and district curriculum and assessment leaders.

In the program area of Funding and Coordination, the Region is on track in each of its Year One objectives as measured by benchmark progress status. 267 activities were conducted for 1,633

participants in the areas of grant writing, and assistance in completing Digital High School, Technology Literacy Challenge Grant, AB 1339, EAST, and EETT applications and compliance forms. These workshops were conducted face-to-face and via videoconferencing. Region 9 continued to expand and enhance its Regional Grants Website designed to provide one-stop shopping for the latest information and resources related to local, state, federal, and private foundation sources of funding and grant information updates. The CDE selected Region 9 to host a variety of distance conferences via video/Web cast/multi-cast technologies. In addition the Region was proud to host the DCP rollout event on October 8, 2002 for the entire state as well as State Superintendent of Public Schools, Jack O'Connell's inaugural event on January 17, 2003.

Required Program Activity Data Tables:

Professional Development and Learning Resources Activities:					
Activity Description:	Number in Plan (if not in plan use a 0)	Number Implemented July - Dec.	Number to be Implemented Jan. - June	Number of Participants	Training Hours Per Participant
A. CSU Professional Development Collaboration	47	9	19	567	6-120
B. Administrator's Technology Leadership Academy	36	15	21	1083	2-120
C. CLRN Utilization Report	13	17	12	536	1-8
D. DHS Regional Collaborative	12	6	2	137	3-6
E. Visual Literacy Resources	32	67	34	2163	1-6
F. Collaboration with Software	7	30	23	886	1-3

Publishers					
G. Dissemination of AB-1339 and TLC Best Practices and Models	5	11	6	185	1-4
H. Sub-Regional Meetings	39	27	18	970	2-5
I. Regional Presentation	1	18	9	1233	1-6
K. Ongoing Customized Professional Development	305	313	200	12306	1-40
M. Test Preparation Materials and Services Workshops	8	17	3	326	3-8
N. Teacher Technology Proficiency Training and Certification	16	15	10	627	1.5-30
Total	521	545	357	21019	
Total Unduplicated				13032	

*Activity was directly supported with CTAP funding, both regional and DHS.

**Activity received in-kind CTAP support (CTAP staff involvement in planning or presentation including their travel reimbursement, use of CTAP equipment and/or facility, etc) but was not directly supported with CTAP funding.

Professional Development and Support Related to Hardware/Telecommunications Activities:						
Activity Description:	Number in Plan (if not in plan use a 0)	Number Implemented July - Dec.	Number to be Implemented Jan. - June	Number of Participants	Training Hours Per Participant	
A. Customized Technical Training	354	234	87	11,941	3-24	
B. TechSETS Support and Services	12	15	4	380	1-3	
C. State and Fed. Program Workshops	12	10	5	334	1.5-7	
F. Sub-Regional Advisory Committees	39	22	18	682	1-3	
Total	417	281	114	13,327		
Total Unduplicated				7,602		

*Activity was directly supported with CTAP funding, both regional and DHS.

**Activity received in-kind CTAP support (CTAP staff involvement in planning or presentation including their travel reimbursement, use of CTAP equipment and/or facility, etc) but was not directly supported with CTAP funding.

Professional Development and Support Related to School Improvement Activities:						
Activity Description:	Number in Plan (if not in plan use a 0)	Number Implemented July - Dec.	Number to be Implemented Jan. - June	Number of Participants	Training Hours Per Participant	
A. Data and Assessment (DNA)	14	12	10	669	3	
C. Promoting Awareness of State Resources	8	20	6	527	2-3	

D. CSIS Preparation Workshops	34	38	23	2350	2-8
E. Regional Data Management Trainer-of-Trainers Seminar	3	5	2	282	2-3
F. California School Technology Survey	11	101	3	184	05-1
Total	70	176	44	4012	
Total Unduplicated				1484	

*Activity was directly supported with CTAP funding, both regional and DHS.

**Activity received in-kind CTAP support (CTAP staff involvement in planning or presentation including their travel reimbursement, use of CTAP equipment and/or facility, etc) but was not directly supported with CTAP funding.

Funding and Coordination With Other Programs Activities:						
Activity Description:	Number in Plan (if not in plan use a 0)	Number Implemented July - Dec.	Number to be Implemented Jan. - June	Number of Participants	Training Hours Per Participant	
B. Grant Writing Workshops	10	11	5	387	2-16	
D. State Grants Management Committee	18	12	11	115	16-24	
E. DHS Assistance	42	120	32	321	1-8	
F. TLC Grant Assistance	6	55	25	113	1-8	
G. AB-1339 Grant Assistance	4	13	0	14	05-8	
H. EAST Grant Assistance	3	5	3	53	.5-8	
I. Sub-Regional	39	51	39	2043	2-3	

Advisory Committee					
Total	122	267	115	3046	
Total Unduplicated				1218	

*Activity was directly supported with CTAP funding, both regional and DHS.

**Activity received in-kind CTAP support (CTAP staff involvement in planning or presentation including their travel reimbursement, use of CTAP equipment and/or facility, etc) but was not directly supported with CTAP funding.

2d) **Description of January - June 2003 Planned Activities:**

As indicated on the Form F status indicating progress in meeting plan benchmarks and the narrative description of what has been accomplished from July to December 2002 (Section 2b), Region 9 is on track to meeting or has already met year one benchmarks for all objectives in each program area. In addition to continuing to conduct the activities indicated in the program area data tables, CTAP 9 staff will focus considerable effort on and provide significant support to schools and districts as they:

- Seek much needed staff development opportunities tailored to changes imposed by austerity measures
- Participate in the AB-75 Principal Training Program
- Prepare their students to pass the CAHSEE
- Continue to try to meet their technical needs for maintenance and support in the face of severe budget cuts
- Identify tools to help manage data and to inform decisions regarding student learning and achievement
- Complete the California School (and District) Technology Survey
- Respond to the Enhancing Education Through Technology (EETT) RFA
- Craft technology plans for CDE approval so they will be eligible to receive state and federal education technology funding
- Prepare their teams to participate in this year's Student Technology Showcase
- Seek funds from local, regional, state, federal, and private organizations to enhance and hone the use of technology in classrooms to improve student achievement

3a) **Monitoring of Budget:**

Subregional and regional budgets are routinely monitored and discussed as part of regularly scheduled CTAP 9 staff meetings. These meetings are conducted on the third Friday of each month to discuss subregional, regional and state issues. In addition, staff conference calls were scheduled within a few

days following State CTAP Director, Coordinating Council, and GMC meetings. These provided timely debriefs and allowed staff to monitor and discuss subregional, regional, and statewide issues including budgets related to client needs and to fine tune services and support as required.

3b) Frequency of Budget Monitoring:

Monthly CTAP 9 staff meetings via conference call were conducted on these dates:

- July 26, 2002
- August 16, 2002
- September 20, 2002
- October 18, 2002
- November 26, 2002
- December 19, 2002

For the second half of the year, CTAP 9 staff conference calls have been scheduled for and will be conducted on

- January 17, 2003
- February 21, 2003
- March 21, 2003
- April 18, 2003
- May 16, 2003
- June 20, 2003

3c) Budget Summary Information Form:

BUDGETED From 2002-2003 Funding	SPENT BY 12/31/02	PROJECTED TO BE SPENT BY 6/30/03
\$3,356,290	\$1,403,543	\$1,952,747

3d) Status of Carryover Funds:

Carryover funds in the amount of \$47,561 from the funding year 2001-02 have been fully allocated to support CTAP Region 9 objectives during the July to December 2002 timeframe.

4) Implementation Report Circulation, Feedback, and Results:

To be submitted to CDE Education Technology Office on Wednesday, April 9, 2003 following the required posting period for client feedback. (February 28, 2003 through March 28, 2003)

[\(Click Here for Client Feedback Form\)](#)

[1] Official membership in STAC consists of school district superintendents, but often, a district tech coordinator accompanies a superintendent to STAC meetings. This is the reason that the average attendance at STAC meetings is greater than the official membership.